



**Course Title:** *Interpersonal Communication*

**Course Description**

Have you ever tried to communicate with your employees only to find out that it was more difficult than you thought? Effective communication skills are necessary in today's organizations. Employees are looking for clear and concise direction from management and supervisors—and it all starts with you. Effective communication will aid managers and supervisors in building credible relationships with their employees. Come and learn how to communicate cross-functionally within the organization which will enhance productivity and commitment.

**Learning Objectives**

- Identify the impact of verbal and non-verbal communication
- Recognize some differences in gender communication
- Utilize tools to enhance interpersonal communication

**Open to:** All Employees

**Competencies Addressed:** Coaching & Counseling, Communicate Effectively, Team Building, Interpersonal/Team Skills

**Length of Class:** Three Hours