



Course Title: *Workplace Violence Awareness*

Course Description

Workplace violence is a substantial contributor to occupational injury and death. The images projected in the media only account for a small number of the actual violent incidents that occur in the workplace. At the conclusion of this course you will know the City's policy and Administrative Procedure for handling workplace violence incidents and who has what responsibilities.

Goal

This class is designed to make you aware of the impact of Workplace Violence (WPV) and to introduce the City's Administrative Procedures and Policies regarding WPV.

Learning Objectives

- Discuss WPV
- Review City's Administrative Procedure
- Communicate roles and responsibilities during a WPV incident

Open to: Managers and Supervisors

Organizational Needs Addressed: City Manager's Transformation Goals: Emphasize Professionalism and Skills, Excel at Communication; Investment in Employees Transformation Plan: Manager and Supervisor Development; GRU Balanced Scorecard Strategic Objective: Ensure Employee Continuity

Competencies Addressed: Effectiveness Under Pressure, Managing Conflict, Procedural Affairs, Professional Development

Length of Class: Three Hours