



Course Title: *Offering Rewards and Recognition*

Course Description

This course will help you learn how to offer rewards and recognition in a way that highlights competence, strengthens relationships, and encourages internal motivation in others.

Learning Objectives

At the end of this course, you will be able to:

- Explain the difference between reward and recognition
- Offer rewards that foster employee motivation
- Offer spoken and written recognition that supports employee motivation by establishing the purpose and tone of the conversations, expressing your appreciation, describing the impact on others and encouraging conversation.
- Sustain motivation by helping employees identify their own contributions
- Recognize team performance to encourage collaborative effort.
 - Focus your recognition on ways team members connect and support each other as well as results
 - Recognize progress, not just overall results.

Open to: Lead Workers, Professionals, and Supervisors and Above

Competencies Addressed: Coaching, Interpersonal Skills, Performance Management and Team Building

Course Length: Four Hours