



Course Title: *FMLA for Managers and Supervisors*

Course Description

My employee just called in sick again – *now what?!* This comprehensive course provides you with all you need to know to effectively manage your day-to-day FMLA responsibilities, including the new updates to this Federal Law.

Learning Objectives

- What is FMLA?
- Determining Eligibility
- Roles & Responsibilities
- Tracking & Coding FMLA Leave
- Returning to Work
- The Business Case for FMLA

Open to: Managers and Supervisors

Competencies Addressed: Organizational Knowledge, Problem Solving/Decision Making, Taking Ownership/Pride, Ethics, Customer Service

Length of Class: Four Hours